

Weston Public Library Board
Regular Meeting

Tuesday, July 2, 2013

7:45 PM, Library Conference Room

Present: Library Board members: Michael Bellacosa, Barbara Groves, Joan Henderson, Anne Hunt, Lynne Langlois, Sherry Pallay, Amy Sanborn, Denis Toner; Director Karen Tatarka

By phone: Richard Ross

Meeting called to order by Chairman Sanborn at 7:50 PM.

Treasurer's Report:

- Member Toner reported that the Library received the final checks from the Vitale Bequest. A portion of the funds will be restricted subject to legal clarification.

Endowment Fund:

- There was no news to report.

Space Planning:

- The Space planning committee met with two firms this past month and two more are scheduled.
- A lively discussion concerning strategic planning continued from the last meeting. Board members offered their opinions about hiring a consultant to do a strategic plan and what the best vehicle would be to solicit opinions from the community. It was agreed that Member Sanborn and Director Tatarka would explore marketing firms that could coordinate a community assessment to gather information from Weston residents that could aid in the development of a strategic plan.

Technology Planning:

- Website proposals from Fredi B. Design and Miranda Creative were sent via email to the Board members for their review. Prior to a vote, the technology committee will make a recommendation concerning which of the two companies would be the best fit for the Library. If necessary, a special meeting of the Board will convene prior to the August meeting to approve the selection of one of the firms, as well as funding for the web design.

Policies:

- Board members reviewed the *Withdrawal Policy*. A motion was put forth by Member Langlois and seconded by Member Henderson to approve the document as amended. The vote for approval was unanimous. The *Collection Development Policy* and *Statement of Concern* will be posted on the website.

Directors Report:

- After reviewing several online foreign language programs, Director Tatarka selected and launched Transparent Language Online.
- Director Tatarka suggested that the Library maintain a bulletin board that residents could use for advertisement purposes that would be separate from the one designated for non-profit groups. The Board agreed that this would be useful for the community.
- Director Tatarka released the first quarterly electronic newsletter.
- Director Tatarka is continuing to work with Tom Landry, as well as Tom Newman from the state library, on the state grant. To satisfy requirements, the book drop might have to be fireproofed.
- Student volunteers are making progress on updating the art collection database.
- The Library Summer Reading Kickoff was well received with 120 people in attendance. The plan is to make it into an annual event. Joy will be offering two craft programs for children this summer. The Adult Summer Reading Program has two book groups.
- Director Tatarka and staff member Karen Bennett are continuing to work on the Edge Initiative.
- The Library will be collecting emails when residents sign up for library cards.
- The gate count increased from 4933 to 5604 and use by outside groups increased from 34 to 40 this month. The conference room has been used by 647 groups over the past year.

Programs:

- Member Bellacosa will confirm a November 15 date for the Astronomy program.

Friends:

- Chairman Sanborn and Director Tatarka met with several members of the Friends to discuss the Anniversary celebration. One idea under consideration is to host a quarterly event with artists and actors from the Weston community. The celebration would culminate with a gala in May. Chairman Sanborn asked the Board to think about suggestions for a name to market the event. The Library will ask the Weston Historical Society for pictures related to the history of the Library.

Minutes:

- A motion was put forth by Member Henderson and seconded by Member Langlois to approve the June Minutes. The vote was unanimous with the exception of Richard Ross who abstained.

On a motion by Member Langlois, and seconded by Member Hunt, the meeting was adjourned at 10:25 PM.

Respectfully submitted,

Sherry Pallay
Secretary